



OFFICE OF THE PRINCIPAL / SECRETARY
SATYA RANJAN COLLEGE

KALAIN :: CACHAR

ESTD - 1992

(Affiliated to Assam University Silchar)
e-mail : srcollege77@gmail.com
website : www.srcollege.ac.in



Land Phone : 03841291045
(M) - 9435239069
(M) - 9859099199

Supporting Documents for NAAC Self-Study Report (SSR) 1st Cycle

PERIOD 2017-22

Criteria-6

(Governance, Leadership and Management)

Key Indicator 6.3

(Faculty Empowerment Strategies)

Metric Number 6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression


Principal
S.R.COLLEGE
Kalain :: Cachar :: Assam

DR. BIJIT GOSWAMI (PRINCIPAL)
SATYA RANJAN COLLEGE, KALAIN

असम विश्वविद्यालय
(एक केन्द्रीय विश्वविद्यालय)
सिलचर - 788011
असम, भारत



ASSAM UNIVERSITY
(A Central University)
Silchar - 788011
Assam, India

No. AUD-22/2019(Part-IV)/775

22nd February, 2022

To

✓ The Principal
Satya Ranjan College
Kalain - 788815

Sub. VC's nominee to the Screening cum Evaluation Committee.

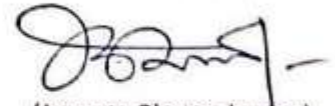
Sir,

With reference to your letter No. SRC/AUR/156/22, dated 24-01-2022, I am to inform you that the Hon'ble Vice Chancellor has been pleased to nominate the following members to the Screening cum Evaluation Committee under CAS for promotion of the teachers from stage I to II in the Department of Political Science, Arabic and English of your College.

Sl. No.	Department	Subject Experts
1.	Political Science	1. Prof. Joyati Bhattacharya, Dept. of Political Science, AUS 2. Dr. Harsha Srinivas, Dept. of Political Science, AUS
2.	Arabic	1. Prof. Abdul Rasak T., Dept. of Arabic, AUS 2. Prof. Mohammed Basheer K, Dept. of Arabic, AUS
3.	English	1. Prof. A. S. Choudhury, Dept. of English, AUS 2. Dr. Saugata Kumar Nath, Dept. of English, AUS


This is for your kind information and necessary action.

Yours faithfully


(Jayanta Bhattacharjee)
Director, CDC (i/c)

Copy to:

1. PS to VC for kind information of the Vice Chancellor, AUS.
2. Concerned members of the Selection Committee for information.
3. Guard file.


Director, CDC (i/c)

SCRUTINY CUM EVALUATION COMMITTEE'S REPORT

Proceedings of the Screening Cum Evaluation Committee (constituted vide DHE's letter No.DHE/Ce/UGC/SC/362/2016/95. dtd- 27-03-2017) meeting held on 28-03-22 at the Principal's Office of S.R College, Kalain for placement of Sri **DIPANKAR DAS**, Assistant Professor, Department of Political Science in the Assistant Professor stage-2 with pay scale of Rs- 68900/- 205500, i.e. in the senior scale of pay.

Dipankar Das.
Signature of the Applicant

Signature of the Principal

MEMBERS PRESENT:

1. Dr. Bijit Goswami
Principal S.R College, Ex-officio)

2. Prof Joyati Bhattacharjee
V.C. Nominee as subject expert
Dept. Of Political Science AUS

3. Smt/Dr Suparna Laobangdisa
HOD of Political Science (Ex-officio)
S.R College, Kalain

4. Dr. Harsha Srinivas
V.C. Nominee as subject expert
Dept. Of Political Science AUS

Report of the Committee

The members of the Screening Cum Evaluation Committee have thoroughly scrutinized the relevant documents of Sri **DIPANKAR DAS**, Assistant Professor, Department of Political Science, S.R College, Kalain, Who has been serving in the College 26.11.2010 & his service has been regularized/provincialised under the provision 4(1) of the Assam Venture Educational Institutions (Provincialisation of Services) Act 2011 as Amended 2012 and in pursuance of the Govt. sanctioned order No.AHE.265/2014/14 dtd. 27.02.2015 against valid sanctioned post. His service has been regularized w.e.f 26.02.2014 vide DHE Appointment order memo No.PC/HE/Col.16/2014/Pt.440 dtd 20.03.2015 in the scale of pay Rs 15,600-39,100 with AGP 6000.

He has completed 07 years 01 month 02 days of his uninterrupted service in the said post and became eligible for promotion on dated **30.03.2021** and He attended Faculty Induction Programme /OP and Subject Refresher Course during this period as per DHE letter No. G(B).UGC/API/1359/2014/16. dtd:- 13-10-2014. He has also secured the required API Scores for promotion during the period of his service respectively.

After detailed examination of the API scores and other relevant documents, the screening Cum Evaluation Committee have unanimously decided and recommended that Sri **DIPANKAR DAS** , Assistant Professor , (stage-1), Department of Political Science, S.R College, Kalain, may be placed in the Senior Grade scale of pay (stage-2) Rs- @ 68900/ - 205500 /- w.e.f. **30.03.2021** as per rule. The committee forwarded the matter to the Governing Body for consideration and further necessary action

Signature of the members:

1. Dr. Bijit Goswami
Principal S.R College, Kalain (Ex-officio)

B. Goswami
Principal
S.R.COLLEGE
Kalain :: Cachar :: Assam

2. Prof Joyati Bhattacharjee
V.C. Nominee as subject expert
Dept. Of Political Science Assam University, Sil

Joyati Bhattacharjee
V.C. Nominee/Subject Expert
Assam University, Silchar

3. Dr. Harsha Srinivas
V.C. Nominee as subject expert
Dept. of Political Science, Assam University, Silchar

Harsha S.
V.C. Nominee/Subject Expert
Assam University, Silchar

4. Smt/Dr Suparna Labongdisa
HOD, Dept. of Political Science (Ex-officio)
S.R College, Kalain, Cachar

Suparna Labongdisa
Head of the Department (HOD)
Dept. of Political Science
S.R. College, Kalain

File NO - DHE/CE/UGC/400/2022

Submitted on
05-04-2022

OFFICE OF THE PRINCIPAL/SECRETARY

SATYA RANJAN COLLEGE

KALAIN :: CACHAR

ESTD -1992

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(M)-6900672572

(M)-9859099199



Ref.No. SRC/DHE/266/22

Date 30.03.2022

TO

THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19

SUB: - FORWARDING OF AN APPLICATION FOR GRANTING PROMOTION UNDER CAS.

Ref: - Application for promotion under CAS (From Stage I to II) submitted by Sri Dipankar Das, Asst. Prof. Dept. of Political Science, S.R College, Kalain, Cachar.

Sir / Madam,

With reference to the subject cited above, I have the honor to forward herewith an application (in original) for promotion under CAS (From Stage I to II) along with other relevant documents submitted to this office addressed to your goodself by Sri DIPANKAR DAS, Assistant Professor, Department of Political Science, S.R College Kalain with due recommendation from my office for your kind perusal at the earliest.

This is for favor of your kind information and necessary action in this regard.

Yours Sincerely,

B. Goswami
Principal
S.R. COLLEGE
Kalain::Cachar::Assam

DR. BIJIT GOSWAMI
Principal, S.R College
Kalain, Cachar

COPY ENCLOSED:-

1. Certified copy of nomination of subject experts in the concerned subject nominated by the VC from the university panel of experts.
2. Original copy of Scrutiny-cum-Evaluation Committee's Report.
3. Certified copy of GB Resolution vide No. 02 dated 29.03.2022
4. Appraisal Reports of the incumbent in a sealed envelope.
5. Duly attested photocopies of Service Book of the incumbent.
6. Duly filled application for promotion submitted by the concerned incumbent along with 23 nos. of enclosures.
7. Duly filled in PBAS Proforma & other relevant documents.



GOVERNING BODY OF SATYA RANJAN COLLEGE, KALAIN
CERTIFIED COPY OF RESOLUTION

Resolution Number 02 Date: 29/03/2022

Proceedings of the Governing body meeting held on 29/03/2022 at the Principal's
Office of S.R College, Kalain

The Governing body of Satya Ranjan College, Kalain on this 29th day of March 2022 do hereby unanimously accepted the report of **Screening Committee (DPC)** & decided to recommended that Sri **DIPANKAR DAS**, Assistant Professor, (stage-1), Department of Political Science, S.R College, Kalain, may be placed in the Senior Grade scale of pay (stage-2) Rs- @ 68900/ - 205500 /- w.e.f. **30.03.2021** as per rule. The Governing body pleased to forwarded the matter to the Director of Higher Education, Assam with due recommendation for consideration and taking further necessary action.

S/d By

Nayak Anand

**PRESIDENT
Governing Body
S.R. COLLEGE
Kalain::Cachar::Assam**

B. Goswami

**Principal
S.R. COLLEGE
Kalain::Cachar::Assam
Dr. Bijit Goswami**

Principal cum Secretary of Governing Body

Satya Ranjan College, Kalain, Cachar

Date: 29.03.2022

অসম বিশ্ববিদ্যালয়

(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)

সিল্চাৰ - ৭৪৪০১১

অসম, ভাৰত



ASSAM UNIVERSITY

(A Central University)

Silchar - 788011

Assam, India

22nd February, 2022

No. AUD-22/2019(Part IV)/775

To

The Principal
Satya Ranjan College
Kalain - 788815

Sub. VC's nominee to the Screening cum Evaluation Committee.


Sir,

With reference to your letter No. SRC/AUR/156/22, dated 24-01-2022, I am to inform you that the Hon'ble Vice Chancellor has been pleased to nominate the following members to the Screening cum Evaluation Committee under CAS for promotion of the teachers from stage I to II in the Department of Political Science, Arabic and English of your College.

Sl. No.	Department	Subject Experts
1	Political Science	1. Prof. Joyati Bhattacharya, Dept. of Political Science, AUS 2. Dr. Harsha Srinivas, Dept. of Political Science, AUS
2	Arabic	1. Prof. Abdul Rasak T, Dept. of Arabic, AUS 2. Prof. Mohammed Basheer K, Dept. of Arabic, AUS
3	English	1. Prof. A. S. Choudhury, Dept. of English, AUS 2. Dr. Saugata Kumar Nath, Dept. of English, AUS

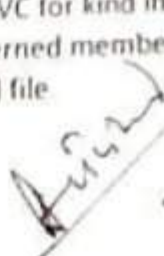
This is for your kind information and necessary action

Yours faithfully


(Jayanta Bhattacharjee)
Director, CDC (i/c)

Copy to

1. PS to VC for kind information of the Vice Chancellor, AUS.
2. Concerned members of the Selection Committee for information.
3. Guard file


Principal
S.R. COLLEGE
Kalain :: Cachar :: Assam

Director, CDC (i/c)

09 APR 2022

SCRUTINY CUM EVALUATION COMMITTEE'S REPORT

Proceedings of the screening Cum Evaluation Committee (constituted vide DHE's letter No DHE / Ce / UGC / SC / 362 / 2016 / 95 dtd . 27.03-2017) meeting held on ~~07-04-2022~~ at principal's Office of S.R. College , Kalain for placement of Mujibur Rahaman, Assistant professor , Department of English in the Assistant Professor stage - 2 with pay scale of Rs- 68900 / - to 205500 / - , ie , in the senior scale of pay

MEMBERS PRESENT :

1. Dr. Bijit Goswami Principal , S.R. College , (Ex - officio) .
2. Prof. A. S Choudhury. Nominee as subject expert Dept. of English , AUS
3. Dr. Saugata Kumar Nath Nominee as subject expert Department of English , AUS
4. Mrs. Shipa Choudhury Senior Asst. Professor , S. R. College , (Ex - Officio)

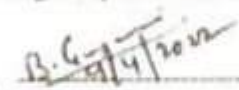

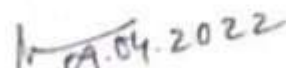
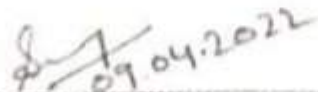
REPORT OF THE COMMITTEE

The members of the Screening Cum Evaluation / Departmental Promotion Committee has thoroughly scrutinized the relevant documents of Mujibur Rahaman who has been serving in this College since Nov. 2010 and his service was regularized / provincialised under the provision 4(1) of the Assam Venture Educational Institutions (Provincialisation of services) Act 2011 as Amended 2012 in pursuance of the Govt Sanctioned order No AHE 133/2013/428 dated 4th January 2014 vide DHE's Order No. PC / HE / VENEDNL (77) / 1 / 2014 / 11 , dated Kahlipara 20th January, 2014 with effect from 01-01-2013 . At present , he is an Assistant Professor (Stage - 1) in the scale of pay Rs . 39100 + AGP Rs . 6000 and in revised scale of pay Rs . 57700 - Rs . 182200, Academic Level - 10) w.e.f 01/04/2016

He has completed uninterrupted 8 years 11 months and 17 days in the said post. Mujibur Rahaman attended one Orientation Programme and Refresher Course during this period.

After detailed examination of API scores and other relevant documents, the screening Cum Evaluation Committee has found that he has secured the required API Scores for promotion from Stage - 1 to Stage - 2 . It is also unanimously decided and recommended by the Committee that Mujibur Rahaman , Assistant Professor , (stage - 1) Department of English S.R. College , Kalain , may be placed in the Senior Grade scale of pay (stage - 2) @ 68900 / - 205500 / - w.e.f 17-12-2021 as per rule . The committee forwarded the matter to the Governing Body for consideration and further necessary action .

Signature of the Members :

1. Dr. Bijit Goswami Principal, S.R. College, (Ex - official S.R. College, Kalain Cachar Assam

Principal
S.R. COLLEGE
Kalain :: Cachar :: Assam
2. Prof. A. S Choudhury
Nominee as subject expert Dept. of English , AUS

V.C. Nominee/Subject Expert
Assam University, Silchar
3. Dr. Saugata Kumar Nath
Nominee as subject expert Department of English , AUS

V.C. Nominee/Subject Expert
Assam University, Silchar
4. Mrs. Shipa Choudhury ,
Senior Asst. Professor , S. R. College , Kalain.


11 APR 2022



GOVERNING BODY OF SATYA RANJAN COLLEGE, KALAIN

CERTIFIED COPY OF RESOLUTION

Resolution Number 02 Date: 11/04/2022

Proceedings of the Governing body meeting held on 11/04/2022 at the Principal's Office of S.R College, Kalain

The Governing body of Satya Ranjan College, Kalain on this 11th day of April, 2022 do hereby unanimously accepted the report of the **Screening Committee (DPC)** & decided to recommended that **Sri MUJIBUR RAHAMAN**, Assistant Professor, (stage-1), Department of English, S.R College, Kalain, may be placed in the Senior Grade scale of pay (stage-2) Rs- @ 68900/- - 205500 /- w.e.f. 17.12.2021 as per rule. The Governing body pleased to forwarded the matter to the Director of Higher Education, Assam with due recommendation for consideration and taking further necessary action.

S/d By

B. Goswami
11/4/2022
Principal
S.R. COLLEGE
Kalain::Cachar::Assam
Dr. Bijit Goswami

Principal cum Secretary of Governing Body

Satya Ranjan College, Kalain, Cachar

Date: 11/04/2022

Nayk / An Nand
PRESIDENT
Governing Body
S.R. COLLEGE
Kalain::Cachar::Assam



OFFICE OF THE PRINCIPAL/SECRETARY
SATYA RANJAN COLLEGE

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(M)-6900672572
(M)-9856099199

Ref No. SRC/DAR/268/22

Date 11/04/2022



TO

THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19

SUB: - FORWARDING OF AN APPLICATION FOR GRANTING PROMOTION UNDER CAS.

Ref: - Application for promotion under CAS (From Stage I to II) submitted by Sri Mujibur Rahaman, Asst. Prof. Dept. of English, S.R College, Kalain, Cachar.

Sir / Madam,

With reference to the subject cited above, I have the honor to forward herewith an application (in original) for promotion under CAS (From Stage I to II) along with other relevant documents submitted to this office addressed to your goodself by Sri MUJIBUR RAHAMAN, Assistant Professor, Department of English, S.R College Kalain with due recommendation from my office for your kind perusal at the earliest convenience.

This is for favor of you - kind information and necessary action in this regard.

Yours Sincerely,

B.G.
11/4/2022

Principal

S.R. COLLEGE

Kalain::Cachar::Assam

DR. BIJIT GOSWAMI

Principal, S.R College

Kalain, Cachar

COPY ENCLOSED:-

1. Certified copy of nomination of subject experts in the concerned subject nominated by the VC from the university panel of experts.
2. Original copy of Scrutiny-cum-Evaluation Committee's Report.
3. Certified copy of GB Resolution vide No. 02 dated 11/04/2022
4. Appraisal Reports of the incumbent in a sealed envelope.
5. Duly attested photocopies of Service Book of the incumbent.
6. Duly filled application for promotion submitted by the concerned incumbent along with 10 nos. of enclosures.
7. Duly filled in PBAS Proforma & other relevant documents.

असम विश्वविद्यालय
(एक केन्द्रीय विश्वविद्यालय)
सिलचर - 788011
असम, भारत



ASSAM UNIVERSITY
(A Central University)
Silchar - 788011
Assam, India

No. AUD-22/2019(Part-IV)/799

Date: 23rd May, 2022

To,

The Principal
Satya Ranjan College
Kalain - 788815

Sub. **Nomination of subject experts for Screening cum Evaluation Committee.**

Sir,

With reference to your letter No. SRC/CDC/058/22, dt. 10.05.2022, I am to inform you that the Hon'ble Vice Chancellor has been pleased to nominate the following members to the Screening cum Evaluation Committee under CAS for promotion of a teacher in the Department of Manipuri from stage I to II at your College.

Sl. No.	Department	Subject Experts
1.	Manipuri	1. Prof. H. Nani Kumar Singha, Dept. of Manipuri, AUS 2. Ch. Kamala Devi Dept. of Manipuri, Cachar College

This is for your kind information and necessary action.

Yours faithfully


(Jayanta Bhattacharjee)
Director, CDC (i/c)

Copy to:

1. PS to VC for kind information of the Vice Chancellor, AUS.
2. Concerned members of the Screening cum Evaluation Committee for information.
3. Guard file.


Director, CDC (i/c)

To

The Principal

Satya Ranjan College,

Kalain, Cachar, Assam

Sub: Promotion under CAS

Sir/Madam,

With due respect I would like to submit before you that I have become eligible under Career Advancement Scheme for placement in the stage ii.

Wef: 01/01/2017

Further, I have fulfilled all the necessary eligibility conditions for the said promotion.

In this connection, I would cordially request you to forward the proposal for my promotions to the office of the Director of Higher Education, Assam for approval at your earliest convenience.

Details of the particulars regarding my promotion are given below for your kind perusal and necessary action.

1. Name of the incumbent : MD HUSSAIN AHMED
2. Department : Arabic
3. Present Designation : Assistant Professor
4. Date of Approval:
5. Date of Regularization : N/A
6.
 - a) M.Phil. Degree : Awarded
 - b) Ph. D. Degree : Awarded
 - c) NET/SLET : NET qualified

7. OP/RC attended:

OP/RC	Name of UGC ASC	Duration	No. Of Days
OP	ASC, Aligarh Muslim University, Aligarh, Sponsored by UGC	From 18-02-2014 to 14-03-2014	25 Days

8. API Score (Self-Assessed API Score under PBAS for promotion)

Category	Assessment Period	API Score
Category I	01-01-2013 to 31-12-2016	$(125 \times 4) / 4 = 125\%$
Category II	01-01-2013 to 31-12-2016	$(25 \times 4) / 4 = 25\%$
Category I & II	01-01-2013 to 31-12-2016	$125\% + 25\% = 150\%$
Category III	01-01-2013 to 31-12-2016	$102.5 / 4 = 25.625\%$

9. Present scale of pay

: Assistant professor (stage I)
Scale of pay @Rs. 57700/-----182400/-

10. Stage of promotion with AGP

- a) Date of eligibility in the AGP 7000/- :01-01-2017
(If already placed- date of effect,
Letter No/ Date- copy to enclose)
- b) Date of eligibility in the AGP 8000/- : N/A
(If already placed- date of effect,
Letter No/ Date- copy to enclose)
- c) Date of eligibility in the AGP 9000/- :N/A

11. List of enclosures:

- i) Photocopy of formal Approval Letter of Appointment .
- ii) Photocopy of HSLC Marks sheet.
- iii) Photocopy of HSLC Certificate.
- iv) Photocopy of HS Marks sheet.
- v) Photocopy of BA Marks sheet.
- vi) Photocopy of BA Certificate
- vii) Photocopy of MA Marks sheet.
- viii) Photocopy of MA Certificate
- ix) Photocopy of PGDTA Marks sheet.
- x) Photocopy of PGDTA Certificate
- xi) Photocopy of M.Phil. Certificate
- xii) Photocopy of Ph.D. Certificate
- xiii) Photocopy of NET Certificate
- xiv) Photocopy of OP Certificate
- xv) Relevant photocopies of all Publications
- xvi) Photocopies of Seminar Certificates.

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.

With regards
Sincerely yours

Signature: *Hussain Ahmed*

Name: MD HUSSAIN AHMED

Date: *28/01/2022*

ASSISTANT PROFESSOR
S. R. COLLEGE
KALAIN, CACHAR



OFFICE OF THE PRINCIPAL/SECRETARY
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Ref.No. SRC/DHE/267/22

Date 30/3/22

TO

**THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19**

SUB: - FORWARDING OF AN APPLICATION FOR GRANTING PROMOTION UNDER CAS.

Ref: - Application for promotion under CAS (From Stage I to II) submitted by Dr. Md Hussain Ahmed, Asst. Prof. Dept. of Arabic, S.R College, Kalain, Cachar.

Sir / Madam,

With reference to the subject cited above, I have the honor to forward herewith an application (in original) for promotion under CAS (From Stage I to II) along with other relevant documents submitted to this office addressed to your goodself by **DR. MD HUSSAIN AHMED**, Assistant Professor, Department of Arabic, S.R College Kalain with due recommendation from my office for your kind perusal at the earliest convenience.

This is for favor of your kind information and necessary action in this regard.

Yours Sincerely,

Principal

S.R. COLLEGE

Kalain::Cachar::Assam

DR. BIJIT GOSWAMI

Principal, S.R College

Kalain, Cachar

COPY ENCLOSED:-

1. Certified copy of nomination of subject experts in the concerned subject nominated by the VC from the university panel of experts.
2. Original copy of Scrutiny-cum-Evaluation Committee's Report.
3. Certified copy of GB Resolution vide No. _____ dated _____
4. Appraisal Reports of the incumbent in a sealed envelope.
5. Duly attested photocopies of Service Book of the incumbent.
6. Duly filled application for promotion submitted by the concerned incumbent along with _____ nos. of enclosures.
7. Duly filled in PBAS Proforma & other relevant documents.

SCRUTINY CUM EVALUATION COMMITTEE'S REPORT

Proceedings of the screening Cum Evaluation Committee (constituted vide DHE's letter No. DHE/Ce/UGC/SC/362/2016/95 dttd 27-03-2017) meeting held on 24/03/2022 at principal's Office of S R College, Kalain for placement of Dr. Md Hussain Ahmed, Assistant professor, Department of Arabic in the Assistant Professor stage-2 with pay scale of Rs- 68900/- to 205500/-, i.e. in the senior scale of pay

MEMBERS PRESENT:

1. Dr. Bijit Goswami. Principal, S R College, (Ex-officio)
2. Prof. Abdur Rasak T. V.C. Nominee as subject expert HOD Arabic, AUS
3. Prof. Muhammed Basheer K. V.C. Nominee as subject expert Department of Arabic, AUS.
4. Mrs. Shipa Choudhury. *Sr. Asslt. Prof.*, S. R. College, (Ex-Officio)

REPORT OF THE COMMITTEE

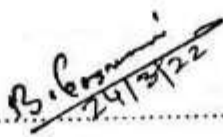
The member of the screening Cum Evaluation /Departmental Promotion Committee ^{was} ~~have~~ thoroughly scrutinized the relevant documents of Dr. Md Hussain Ahmed who has been serving in this College since Nov. 2010 and his service ^{was} ~~has~~ regularized/provincialised under the provision 4(1) of the Assam Venture Educational Institutions (Provincialisation of services) Act 2011 as Amended 2012 in pursuance of the Govt. Sanctioned order No.AHE.133/2013/428 dated 4th January 2014 vide DHE's Order No.PC/HE/VEN.EDNL.(77)/1/2014/11, dated Kahilipara the 20th January, 2014 with effect from 01-01-2013. At present, he is an Assistant Professor (Stage-1 in the scale of pay Rs. 39100+AGP Rs. 6000 and in revised scale of pay Rs. 57700-Rs. 182200, Academic Level-10) w.e.f. 01/04/2016.

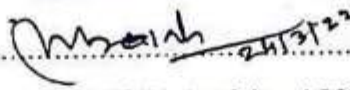
He has completed uninterrupted four years of his qualifying service with AGP Rs. 6000.00 on 31/12/2016. Dr. Md Husain Ahmed was awarded with the Ph.D. Degree by the Assam University on 01-02-2011. Dr. Md Hussain Ahmed attended one Orientation Programme sponsored by UGC, HRDC at Aligarh Muslim University, Aligarh from 18-02-2014 to 15-03-2014.

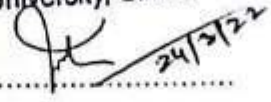
Contd....P/2

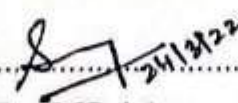
After detailed examination of API scores and other relevant documents, the screening Cum Evaluation Committee ^{has} ~~have~~ found that he has secured the required API Scores for promotion from Stage-1 to Stage-2. It is also unanimously decided and recommended by the Committee that Dr. Md Hussain Ahmed, Assistant Professor, (stage-1) Department of Arabic S.R. College, Kalian, may be placed in the Senior Grade scale of pay (stage-2) @68900/-205500/-w.e.f. 01-01-2017 as per rule. The committee ^{resolved to} ~~forwarded~~ the matter to the Governing Body for consideration and further necessary action.

Signature of the Members:

1. Dr. Bijit Goswami. 
Principal, S.R. College, (Ex-officio)
Principal
S.R. COLLEGE
Kalin::Cachar::Assam

2. Prof. Abdur Rasak T. 
V.C. Nominee as subject expert HOD Arabic, AUS.
V.C. Nominee/Subject Expert
Assam University, Sīchar

3. Prof. Mohammed Basheer K. 
V.C. Nominee as subject expert Department of Arabic, AUS.
V.C. Nominee/Subject Expert
Assam University, Sīchar

4. Mrs. Shipa Choudhury, 
Sr. AssH. Prof, S. R. College, (Ex-Officio)



GOVERNING BODY OF SATYA RANJAN COLLEGE, KALAIN

CERTIFIED COPY OF RESOLUTION

Resolution Number 02 Date: 29/03/2022

Proceedings of the Governing body meeting held on 29/03/2022 at the Principal's Office of S.R College, Kalain

The Governing body of Satya Ranjan College, Kalain on this _____ day of _____ 2022 do hereby unanimously accepted the report of the Screening Committee (DPC) & decided to recommended that **DR. MD HUSSAIN AHMED**, Assistant Professor, (stage-1), Department of Arabic, S.R College, Kalain, may be placed in the Senior Grade scale of pay (stage-2) Rs- @ 68900/- - 205500 /- w.e.f. **01.01.2017** as per rule. The Governing body pleased to forwarded the matter to the Director of Higher Education, Assam with due recommendation for consideration and taking further necessary action.

S/d By

Principal
S.R. COLLEGE
Kalain::Cachar::Assam

Dr. Bijit Goswami

Principal cum Secretary of Governing Body

Satya Ranjan College, Kalain, Cachar

Date:

PRESIDENT
Governing Body
S.R. COLLEGE
Kalain::Cachar::Assam

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA:.....GUWAHATI-781 019

GC.132/2010/Pt./54

Dated Kahilipara, the 06-01-2014

From:- Sri P. Jidung, *M.A., M.PHILL.B., A.E.S.*
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To:- The Principal,
..... College/ Mahavidyalaya
P.O.-..... District-.....


Sub:- Placement in Senior Scale and Selection Grade Scale of pay.

Ref.:- 1) Govt. O.M. No.AHE.162/2012/Pt/46, dated 13-11-2013
2) Govt. letter No.AHE.162/2012/Pt/47, dated 13-11-2013.
3) Govt. corrigendum No.AHE.162/2012/Pt/75, dated 27-12-2013.
4) Govt. corrigendum No.AHE.162/2012/Pt/76, dated 27-12-2013.

Sir,

In inviting a reference to the subject cited above, I like to forward herewith copies of Govt. Office Memorandum and Corrigendum in connection with placement of teachers/ librarians in the Senior Scale/ Selection Grade Scale/ Associate Professorship for favour of information and necessary action.


Yours faithfully


Director, Higher Education, Assam
Kahilipara, Guwahati - 19.

Memo No.G(B) UGC.132/2010/Pt./54-A
Copy to:

Dated Kahilipara, the 06-01-2014

- 1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
- 2) Guard file.


Director, Higher Education, Assam
Kahilipara, Guwahati - 19.



GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR, GUWAHATI-06

No.AHE.162/2012/Pt/75

Dated Dispur the 27th December, 2013

C O R R I G E N D U M

The date appeared in the following para/ clauses in the Govt. Office Memorandum No.AHE.162/2012/Pt./46, dated Dispur, the 13-11-2013 is hereby corrected as follows:

- 1) Para -3: Read as 31-12-2013 instead of 30-06-2010.
- 2) Para -4: Read as 13-11-2013 instead of 31-12-2008.
- 3) Clause 2(a)(ii): Read as 31-12-2013 instead of 30-06-2010.
- 4) Clause 2(b)(ii): Read as 31-12-2013 instead of 30-06-2010.
- 5) Clause 3(a): Read as 13-11-2013 instead of 31-12-2008.
- 6) Clause 3(b): Read as 13-11-2013 instead of 31-12-2008 as appeared in the last line.

The other terms and condition as laid down in the O.M. No.AHE.162/2012/Pt/46, dated 13-11-2013 will remain the same.

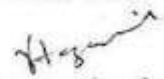
Sd/-(H.K. Sharma, IAS)
Commissioner & Secretary to the Govt. of Assam
Higher Education Department.

Memo No.AHE.162/2012/Pt/75-A
Copy forwarded for information to:

Dated Dispur the 27th December, 2013

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.:


Deputy Secretary to the Govt. of Assam
Higher Education Department

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR, GUWAHATI-06

No.AHE.162/2012/Pt/76

Dated Dispur the 27th December, 2013

C O R R I G E N D U M

The date appeared in the following para/ clauses in the Govt. Office Memorandum No.AHE.162/2012/Pt/47, dated Dispur, the 13-11-2013 is hereby corrected as follows:

- 1) Para -2: Read as to be effective from 13-11-2013 instead of 01-01-2009.
- 2) Para -3 Clause 1 – Read as "Thus, if a teacher is considered for Career Advancement Scheme (CAS) promotion in 2014 one year Academic Performance Indicator (API) scores for the year 2013 alone will be required for assessment. In case of a teacher being considered for Career Advancement Scheme (CAS) promotion in 2015, 2(two) years average API score for these categories will be required for assessment and so on leading progressively for the complete assessment period. For category III (research and academic contribution) Academic Performance Indicator (API) score for this category will be applied for the entire assessment period.

instead of

Thus, if a teacher is considered for Career Advancement Schemes (CAS) promotion in 2009, one year Academic Performance Indicator (API) scores for the year 2008 alone will be required for assessment. In case of a teacher being considered for Career Advancement Schemes (CAS) promotion in 2010, two years average of Academic Performance Indicator (API) scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), Academic Performance Indicator (API) score for this category will be applied for the entire assessment period.

CAREER ADVANCEMENT SCHEME (CAS) TIME SPAN

Duration:

- i) Read (as per UGC guideline instead of off campus Degree not admissible).
- ii) Read (as per UGC guideline instead of off campus Degree not admissible).
- iii) Appendix III, (Appendix-III – Table: II(B))
- iv) Please read 1(one) year and 2(two) years relaxation respectively for M.Phil and Ph.D. Degree.
Added appendix III Table VII for assessment of API in respect of Librarian for CAS promotion

The other terms and condition as laid down in the O.M. No.AHE.162/2012/Pt/47, dated 13-11-2013 will remain the same.

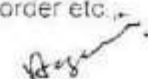
Sd/(H.K. Sharma, IAS)
Commissioner & Secretary to the Govt. of Assam
Higher Education Department

Memo No.AHE.162/2012/Pt/76-A
Copy forwarded for information to:

Dated Dispur the 27th December, 2013

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.


Deputy Secretary to the Govt. of Assam
Higher Education Department

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-6

No.AHE.162/2012/Pt/47

Dated Dispur the 13th November,2013

OFFICE MEMORANDUM

The Govt. of India vide their letter No.1-32/200-U II/UI(i), dated 31-12-2008 and letter number 1-32/2006-U.11(U.1(ii) dated 31-12-2008 allowed the University Grant Commission (UGC) pay scale to the teachers in the Universities and Colleges and the All-India Council for Technical Education (AICTE) pay scale to teachers of the Engineering Colleges and other Technical Institutions w.e.f. 01-01-2006. As per new U.G.C. guidelines, the Career Advancement Schemes (CAS) promotion to the teachers and Librarians would be subject to the Academic Performance Indicator (API) criteria Performance Based Appraisal System (PBAS) norms laid out in these U.G.C. regulations, i.e., 30th June, 2010. In pursuance of the above, the Govt. of Assam has decided to issue a guideline regarding career advancement of college teacher in Assam.

Guidelines for Career Advancement Schemes (CAS) promotion of College Teachers (Assistant Professor as re-designated/ librarians /Non-Technical faculties of Engineering College/other Technical Institutions as per revised UGC guidelines dated 30-06-2010 to be effective from 01-01-2009.

1. In order to facilitate to implement of the Regulations 2010, in the Universities and Colleges in the Career Advancement Schemes (CAS) Promotion, the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) will be progressively and prospectively rolled out. Accordingly, the Performance Based Appraisal System (PBAS) based on the Academic Performance Indicator (API) scores of categories I and II as mentioned in these tables is to be implemented for one year only with the minimum annual scores as described in Table II(b) for college teachers. This annualized Academic Performance Indicator (API) scores can then be compounded progressively as and when the teacher becomes eligible for Career Advancement Schemes (CAS) promotion to the next cadre. Thus, if a teacher is considered for Career Advancement Schemes (CAS) promotion in 2009, one year Academic Performance Indicator (API) scores for the year 2008 alone will be required for assessment. In case of a teacher being considered for Career Advancement Schemes (CAS) promotion in 2010, two years average of Academic Performance Indicator (API) scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), Academic Performance Indicator (API) score for this category will be applied for the entire assessment period.

2. A teacher who wishes to be considered for promotion under Career Advancement Schemes (CAS) may submit in writing to the college, with three months in advance of the due date that he/she fulfils all qualifications under Career Advancement Schemes (CAS) and submits to the college the Performance Based Appraisal System (PBAS) proforma duly supported by all credentials as per the Academic Performance Indicator (API) guidelines set out in these Regulations. In order to avoid delays in holding Selection Committee meetings in various positions under Career Advancement Schemes (CAS), the college should immediately initiate the process of screening/selection and shall complete the process within six months from the date of application.

3. Candidates who do not fulfill the minimum score requirement under the Academic Performance Indicator (API) Scoring System proposed in the Regulations as per Tables II(A and B) of Appendix III or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.

4. Career Advancement Schemes (CAS) promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by the same "Screening-cum-Evaluation Committee" adhering to the criteria laid out as Academic Performance Indicator (API) score in Performance Based Appraisal System (PBAS).

5. Career Advancement promotions from Assistant Professor to Associate Professor will be conducted by the Selection Committee.

(Contd.-2)

6. Assessment of Academic Performance Indicator (API) scoring shall be processed and made by the IQAC cell of the respective colleges as per Appendix and Table prescribed by UGC.

7. The "Screening cum Evaluation Committee" for Career Advancement Schemes (CAS) promotion of Assistant Professors/equivalent cadres in Librarians/Physical Education from one AGP to the other higher AGP shall consist of:

(A) COMPOSITION:

- i) The Principal of the college;
- ii) Head of the concerned department from the college not below the rank of Associate Professor.
- iii) Two subject experts in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

(B) DUTIES & FUNCTIONS:

- i) To verify API Score
- ii) To verify other relevant documents
- iii) To report their findings for consideration of the Selection Committee.

8. The quorum for these committees mentioned above shall be three including the one subject expert/ university nominee need to be present.
9. All the selection procedures outlined above, shall be completed on the day of the selection committee meeting. Wherein the minutes are recorded along with PBAS scoring proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee in the minutes.
10. Career Advancement Schemes (CAS) promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.
11. The incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for Selection/ Career Advancement Schemes (CAS) Promotion.
12. Candidates shall offer themselves for assessment for promotion, if they fulfill the minimum Academic Performance Indicator (API) scores indicated in the appropriate Academic Performance Indicator (API) system tables by submitting an application and the required Performance Based Appraisal System (PBAS) proforma. They can do so three months before the due date if they consider themselves eligible. Candidates who do not consider themselves eligible can also apply at a later date.
13. In the final assessment, if the candidates do not either fulfill the minimum Academic Performance Indicator (API) scores in the criteria as per Performance Based Appraisal System (PBAS) proforma or obtain less than 50% in expert assessment, wherever applicable, such candidates will be reassessed.
14. The Director of Higher Education, Assam shall issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department, (Chairman), Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education, (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.

Assistant Professor/ Librarian and equivalent cadre will be eligible for stage promotion through a procedure if he/she has fulfilled the following conditions:

CAREER ADVANCEMENT SCHEME (CAS): TIME SPAN

1. (a) Assistant Professor with AGP of Rs.6000 to (stage 1 to 2) Rs.7000

DURATION

- i) 4 years with Ph.D. (off campus Degree not admissible)
- ii) 5 years with M.Phil (off campus Degree not admissible)
- iii) 6 years regular service without M.Phil.Ph.D.

- (b) Minimum Requirement for Career Advancement Scheme (CAS) from stage I to-stage II

- i) Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) Appendix III.
- ii) One Orientation and one Refresher/ Research Methodology Course of 2/3 weeks duration.
- iii) Screening cum Verification process for recommending promotion. (Appendix-III - Table : III).

2. Assistant Professor with AGP of Rs.7000 to (stage 2 to 3) Rs.8000.

DURATION: 5 years

- Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- One course / programme from among the categories of refresher courses, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration.
- Screening cum Verification process for recommending promotion. (Appendix-III – Table: II(B).

3. Assistant Professor with AGP of Rs.8000 to (stage 3 to 4) Rs.9000

Duration : 3 years

- Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- At least three publications in the entire period as Assistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication will be given to M. Phil. holders and an exemption of two publications will be given to Ph. D. holders.
- One course / programme from among the categories of methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of minimum one week duration.
- A selection committee process as stipulated in the UGC regulation and in Table II(B) of Appendix III. (Appendix-III – Table: II(B)

APPENDIX-III TABLE-II(B)				
		Assistant Professor/equivalent cadres Stage 1 to Stage 2 (AGP Rs.6000/- to Rs.7000/-)	Assistant Professor equivalent cadres Stage 2 to Stage 3 (AGP Rs.7000/- to Rs.8000/-)	Assistant Professor equivalent cadres Stage 3 to Stage 4 (AGP Rs.8000/- to Rs.9000/-)
I	Teaching-learning, Evaluation Related Activities (Category-I)	75/Per year Out of 125	75/Per year Out of 125	75/Per year
II	Co-curricular, Extension and Profession related activities (Category-II)	15/Per year Out of 50	15/Per year Out of 50	15/Per year
III	Minimum total average annual Score under Categories I and II	100 (I+II) Per year	100 (I+II) Per year	100 (I+II) Per year
IV	Research and Academic contribution (Category III)	5/Per year 20/25/30 Assessment period:- From the date of achieving Stage 1 to the due date for Stage 2 (4 years period for the teachers possessing Ph.D. in the relevant subject at entry level in addition to NET/SLET/SLE; 5 years for the teachers possessing M.Phil in the relevant subject at entry level in addition to NET/SLET/SLT; and 6 years for the teachers who does not have Ph.D./ M.Phil Degree in the relevant subject at entry level)	10/Per year 50/Assessment period:- From the date of achieving Stage 2 to the due date for Stage 3 (5 years period)	15/Per year 45/Assessment period:- From the date of achieving Stage 3 to the due date for Stage 4 (3years period)
	Expert Assessment System	Screening cum Evaluation Committee & Departmental Promotion Committee	Screening cum Evaluation Committee & Departmental Promotion Committee	Selection Committee & Departmental Promotion Committee
V	Total Marks in the Expert Assessment Minimum required marks for promotion is 50	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion.	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion	Contribution to Research-20 marks Assessment of domain knowledge and teaching practices-60 marks Interview performance-20 marks

This is issued in partial modification/ additions to clause (G) of the Govt. Notification issued vide No.FPC.16/99/11, dated 18th September, 1999.

The guidelines notified above should be read with notifications, amendments and guidelines issue by UGC from time to time in this regard.

Sd/-

(H.K.Sharma, IAS)

Commissioner & Secretary to the Govt. of Assam
Higher Education Department

(Contd.-4)

Dated Dispur the 13th November, 2013

Memo No. AHE.162/2012/PV/47-A

Copy forwarded for information to:

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
- ✓ 11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.;

[Signature]
Deputy Secretary to the Govt. of Assam
Higher Education Department
[Signature]

48

**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR, GUWAHATI-06**

No.AHE.162/2012/Pl/46

Dated Dispur the 13th November, 2013

OFFICE MEMORANDUM

The Govt. of India vide their letter No.1-32/200-U II/UI(i), dated 31-12-2008 and letter number 1-32/2006-U.11(U.1(ii), dated 31-12-2008 allowed the University Grant Commission (UGC) pay scale to the teachers in the Universities and Colleges and the All India Council for Technical Education (AICTE) pay scale to teachers of the Engineering Colleges and other Technical Institutions w.e.f.01-01-2006. As per new U.G.C. guideline No. F.3-1/2009 dated 30th June, 2010, the Career Advancement Scheme (CAS) promotion to the teachers and Librarians would be subject to the Academic Performance Indicator (API) criteria Performance Based Appraisal System (PBAS) norms laid out in these U.G.C. regulations, i.e. 30th June, 2010.

* There are some teachers and librarians who have participated in Orientation Course(O.C.) and Refresher Course (R.C.) within the stipulated time, but could not avail benefit for placement in the senior scale and selection grade due to some administrative constrains in time. As a result some teachers are deprived from the benefit of the career advancement schemes.

The Govt. of Assam, Higher Education Department has considered the entire matter of career advancement schemes and the conditions and accountability imposed in the guidelines issued by the UGC from time to time. The following procedures will be adopted for placement of lecturers/ librarians in senior / selection grade scale of pay working against valid sanctioned post/ appointed/ approved by the competent authorities who have fulfilled the required criteria before 30-06-2010. (30/12/2013)

The implementation of the Career Advancement Schemes (CAS) for Lecturers/ Librarians in colleges, who have acquired eligibility on or before 31-12-2008, but have not fulfilled the requirement of completion of Orientation Course (O.C.) and Refresher Course (R.C) will be considered in terms of UGC guidelines, if the requirement of completion of Orientation Course (O.C) and Refresher Course (R.C) is fulfilled within 31-12-2013. Financial benefit for the Career Advancement Schemes (CAS) will be admissible from the date of eligibility on or before 31-12-2008. (12/11/2013)

It should be strictly followed that the qualifying criteria as specified below shall not be relaxed/ waived/ compromised under any circumstances.

1) (a) **Lecturer will be considered for placement in the senior scale of pay if he/she has fulfilled the following conditions:**

- i) Completed minimum 6 years of service after regular appointment with relaxation of one year and 2 years, respectively, for those with M.Phil and Ph.D;
- ii) Participated in one Orientation Course (O.C.) and one Refresher Course (R.C.) of approved duration, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the University Grants Commission (those with Ph.D. degree would be exempted from one Refresher Course within the stipulated time);
- iii) Consistently satisfactory performance in the works appraisal reports as specified in the Rules.
- iv) The Departmental Promotion Committee (D.P.C.) constituted in every college will scrutinize the relevant documents of the lecturers and recommend the names for placement in the senior scale of pay as per Govt. Notification No.AHE.44/2011/11, dated 21-02-2011;
- v) The Governing Body (G.B) of the colleges will accord approval on the recommendation of the Departmental Promotion Committee (D.P.C.) and send to the Director of Higher Education, Assam for placement in the Senior Scale of pay as per Govt. letter No.AHE.44/2011/11, dated 21-02-2011;
- vi) The Lecturer who becomes eligible for consideration for placement in the senior scale, the Director of Higher Education, Assam shall issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department,(Chairman) Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.

1) (b) **Librarian will be considered for placement in the senior scale of pay if he/she has fulfilled the following conditions:**

- i) Completed minimum 6 years of service after regular appointment with relaxation of one year and 2 years, respectively, for those with M.Phil and Ph.D;

(Contd. 2)

UGC
Regulations
2010

Below 31/12/08
Selection
Grade
↓
Assoc.
(Automatic)
29/1 Jan
2007

- ii) Participated in one Orientation Course (O.C.) and one Refresher Course (R.C.) of approved duration or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the University Grants Commission (those with Ph.D. degree would be exempted from one Refresher Course within the stipulated time);
 - iii) Consistently satisfactory performance in the works appraisal reports as specified in the Rules.
 - iv) The Departmental Promotion Committee (D.P.C.) constituted in every college will scrutinize the relevant documents of the librarian and recommend the names for placement in the senior scale of pay as per Govt. Notification No.AHE.44/2011/11, dated 21-02-2011;
 - v) The Governing Body (G.B) of the colleges will accord approval on the recommendation of the Departmental Promotion Committee (D.P.C.) and send to the Director of Higher Education, Assam for placement in the Senior Scale of pay as per Govt. letter No.AHE.44/2011/11 dated 21-02-2011;
 - vi) The Lecturer who becomes eligible for consideration for placement in the senior scale, the Director of Higher Education, Assam shall issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department,(Chairman) Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.
- 2) (a) Lecturer in senior scale will be eligible for placement in the selection grade scale of pay if he/she has
- i) Completed minimum 5 years of continuous service in the senior scale;
 - ii) Two R.C. after placement in the senior scale, but, must have participated on or before 30-06-2010 as per Govt. O.M. vide No.B(2)H.222/2003/158, dated 12-03-2012 *Subject to UGCs and returned extension of date of participation till 31 Dec 1*
 - iii) Consistently satisfactory performance in the works appraisal reports.
 - iv) Recommendation of the D.P.C. constituted by the College;
 - v) The Governing Body (G.B) of the colleges will accord approval on the recommendation of the Departmental Promotion Committee (D.P.C.) report;
 - vi) The Director of Higher Education, Assam will issue order after obtaining approval of the Committee comprising Commissioner & Secretary, Higher Education Department,(Chairman) Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.
- 2) (b) Librarian in senior scale will be eligible for placement in the selection grade scale of pay if he/she has
- i) Completed minimum 5 years of continuous service in the senior scale;
 - ii) Two R.C. after placement in the senior scale, but, must have participated on or before 30-06-2010 as per Govt. O.M. vide No.B(2)H.222/2003/158, dated 12-03-2012 *vide B(2)H21 2003/158/158*
 - iii) Consistently satisfactory performance in the works appraisal reports.
 - iv) Recommendation of the D.P.C. constituted by the College;
 - v) The Governing Body (G.B) of the colleges will accord approval on the recommendation of the Departmental Promotion Committee (D.P.C.) report;
 - vi) The Director of Higher Education, Assam will issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department,(Chairman) Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.
- 3) (a) Lecturers (now Assistant Professor, Selection Grade) who have not completed three years in the pay scale of Rs.12,000-18,300 on or after 1st January,2006 shall be placed at the appropriate stage in the Pay Band of Rs.15,600-Rs.39,100/- with AGP of Rs.8,000 till they complete three years of service in the grade of Lecturers (now Assistant Professor) (Selection Grade) and thereafter shall be placed in the higher Pay Band IV of Rs.37,400-67,000 and accordingly re-designated as Associate Professor with AGP 9000 provided if he/she has completed 3 (three) years of service in the Selection Grade Scale of pay within 31-12-2008.
- 3) (b) Librarian (Selection Grade) who have not completed three years in the pay scale of Rs.12,000-18,300 on or after 1st January,2006 shall be placed at the appropriate stage in the Pay Band of Rs.15,600-Rs.39,100/- with AGP of Rs.8,000 till they complete three years of service in the grade of Librarian (Selection Grade) and thereafter shall be placed in the higher Pay Band IV of Rs.37,400-67,000 with AGP 9000 provided if he/she completed 3(three) years of service in the Selection Grade Scale of pay within 31-12-2008.

The guidelines notified above should be read with notifications, amendments and guidelines issued by UGC from time to time in this regard.

Sd/-

(H.K.Sharma, IAS)

Commissioner & Secretary to the Govt. of Assam
Higher Education Department

(Contd.-3)

Memo No.AHE.162/2012/Pt/46-A

Dated Dispur the 13th November,2013

Copy forwarded for information to:

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.;

Asg
Deputy Secretary to the Govt. of Assam
Higher Education Department

SS
23/11/13



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA.....GUWAHATI-19

No.DHE/CE/UGC/SC/362/2016/207

Dated Kahilipara the 14/06/2018

From:- Smti Gitimoni Phukan, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To ✓ The Principal (all),
Provincialised Colleges of Assam

Sub. Office Memorandum regarding counting of service period for seniority from the date of appointment/regularization in sanctioned posts for college teachers/librarians appointed/regularized subject to clearing of NET/SLET/M.Phil/Ph.D.

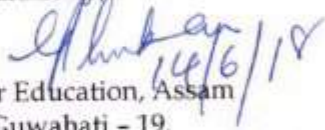
Ref.: Govt. O.M. No.AHE.502/2014/131, dated 24-05-2018.

Sir,

With reference to the subject cited above, I have the honour to state that Govt. of Assam, Higher Education Department has issued Office Memorandum No.AHE.502/2014/131, dated 24-05-2018 regarding counting of service period for seniority from the date of appointment/regularization in sanctioned posts for college teachers/librarians appointed/regularized subject to clearing of NET/SLET/M.Phil/Ph.D.

In view of the above, you are directed to follow the Govt. instruction issued vide Office Memorandum No.AHE.502/2014/131, dated 24-05-2018.

Yours faithfully,


Director of Higher Education, Assam
Kahilipara, Guwahati - 19.

Memo No.DHE/CE/UGC/SC/362/2016/207-A
Copy forwarded to:

Dated Kahilipara the 14/06/2018

- 1) The Principal Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information.
- 2) P.S. to the Hon'ble Minister, Education Assam for kind appraisal.
- 3) All Officers/ Staff of this Directorate for information.

/

Director of Higher Education, Assam
Kahilipara, Guwahati - 19.



No.AHE.502/2014/131

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-6

Dated Dispur the 24th May, 2018.

OFFICE MEMORANDUM

Sub : Counting of service period for seniority from the date of appointment/regularisation in sanctioned posts for college teachers/librarians appointed/regularised subject to clearing of NET/SLET/M.Phil/Ph.D.

It has been observed that, Govt. of Assam in Higher Education Department had issued two notifications prescribing UGC norms and counting of service period of college teachers. The OM No.B(2)H.155/2004/5 dated 24-06-2004 mentioned that a candidate without NET/SLET will not be eligible for UGC scale but that the seniority will be counted from the date of initial appointment and the period of probation will be counted for promotion. The other notification No.AHE.165/2010/15 dated 16-12-2010 also mentions that college teachers having UGC norms and appointed against sanctioned posts were entitled for seniority from the date of their initial appointment.

On the strength of these two notifications, a section of college teachers who cleared NET/SLET/M.Phil/Ph.D, as fixed by the Govt. from time to time, after their appointment/regularisation against sanctioned posts were given the benefit of counting of service period from the initial date of appointment/regularisation and accordingly seniority was fixed. However, by the Govt. OM No.AHE.502/2014/38 dated 08-07-2015, a section of similarly placed teachers were denied the benefit of counting of period of service and thus seniority from the date of their initial appointment/regularisation, as these teachers were now made eligible for UGC scale, seniority and promotion only from the date of acquiring NET/SLET/Ph.D, as the case may be.

Since these teachers were appointed/regularised with qualifications as advertised and on the recommendation of duly constituted Selection Committees and since they subsequently acquired NET/SLET/M.Phil/Ph.D and are continuing in the post without break, therefore denying them the benefit of earlier service period will be against natural justice and the principle of pay parity.

In view of the above, the Govt. OM No.AHE.502/2014/38 dated 08-07-2015 is hereby modified to give the benefit to counting of service period for seniority and CAS promotions only without any financial benefits of arrear claims from the date of initial appointment/regularisation to all those college teachers/librarians whose appointments were made prior to issue of Govt. OM No.B(2)H.155/2004/5 dated 24-06-2004 in sanctioned posts and non-sanctioned posts regularised/adjusted subsequently against sanctioned posts.

Sd/-(A. Tewari, IAS)
Principal Secretary to the Govt. of Assam,
Higher Education Department

Memo No.AHE.502/2014/131-A
Copy to :

Dated Dispur the 24th May, 2018.

1. The Principal Accountant General (A&F), Assam, Moidamgaon, Beltola, Guwahati-29.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-19.
3. P. S. to Hon'ble Minister, Education, Assam, Dispur, Guwahati-6.
4. P. S. to Principal Secretary, Higher Education Department, Dispur, Guwahati-6.
5. P. S. to Secretary, Higher Education Department, Dispur, Guwahati-6.
6. The Finance (Estt.-A) Department, Dispur, Guwahati-6.
7. The President/General Secretary, Assam College Teachers' Association, Solapar, Paltan Bazar, Guwahati-8



By order etc.;

Joint Secretary to the Govt. of Assam,
Higher Education Department

The Principal
S.R. College
Kalin

Sub-Application for granting of child care leave
for the period of 10 days w.e.b 21st Augst
to 30th Augst 2017

Sir, I have the honour to state that I was
could not attend the college from 21st Augst
to 30th Augst 2017 for child care leave (10 days)!

So, I pray that you would kind enough to
grant me and Oblize

Yours faithfully

Barnali Chakraborty.

Jr Asst

S.R. College (Kalin)

Received
B. Chakraborty
19-08-17

Date
19-08-17

Mr. M. C. C.
Off. 11-17.

To
The Principal
S. R. College, Kalain

Subject - Prayer for Maternity leave

Sir,


With reference to the subject cited above,
I have the honour to request you to be kind
enough to grant me maternity leave for
6 (six) months with effect from 2nd August 2019

Medical certificate is enclosed herewith
for favour of your kind perusal and necessary
action.

Yours faithfully,
Smt. Suparna Dasgupta
Asstt. Professor,
Deptt. of Political Science

dt. 28.06.2019.

Approved
N. C. Dasgupta
13 Nov 2019

To B. Chakraborty kept it 91.
leave file. 
28-6-19

To The Principal,
S. R. College, Kialain
Dist - Lachar - Assam.

Subj: - Prayer for Maternity Leave.
W.E.F 25/1/16 to 25/7/16.

Respected Sir,

With Ref. to Subject - Cited above,
I have the honor to request you kindly
grant me Maternity leave W.E.F 25/1/16 to
25/7/16.

If Medical Certificate is called
for your kind information
and consideration.

Yours,
A Medical
Certificate

Yours, Sincerely,
Barnali Chakraborty.

LDAS/11

Date - 27/1/16.

Forward
to
M.C.O.
25/1/16

At. No. 04.18

To
The principal
S.R. College, Kolar.
Sub: prayer for C.C.L.

Sir, I beg to state that I could
not attend the College from ~~2nd~~ 5th
to 27th April 2018 for ^{my} Child Care

Therefore I state that you would
kind enough to grant me and oblige.

Enclosed C.C.L

Ranjana
G. B.
S. R. College
B. G.
28/4/18

Yours faithfully,
Kalyani Das
Library Assist.

To
The principal
S.R. College, Kalain
Sub:- Prayer for C.C.L.

Sir,
I beg to state that I could not
attend the college from 23 March to
13 April 2019 due to my daughter's
Examination. (2019 C.C.L.)

Therefore, I state that you
would be kind ~~enough~~ enough to grant
me and oblige.

Enclosed :- Birth certificate

Yours faithfully,

Kalyani Das
Lib. Assistant
S.R. College
Kalain

Found
the S.R. C.C.L.
and also
Mr. Bakshi in
the library and also
B. C. Das
23/3/19

FINANCE (ESTT-A) DEPARTMENT
DISPUR, GUWAHATI-6.

ORDERS BY THE GOVERNOR

Notification

No.FEG.11/2013/Pt-II/28

Dated Dispur the 31st July, 2015.

Sub : Grant of 2 years (730 days) Child Care Leave to Women employees of Government of Assam.

Consequent upon the decision taken by the Government of Assam, relating to Child Care Leave in respect of Women employees of State Government, the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules after S.R.121 (1), the following new provision as SR-121 (2) shall be inserted, namely :-

“SR-121 (2) : Women employees having minor children (Children upto 18 years of age) may be granted Child Care Leave (CCL) by an authority competent to grant leave, for a maximum period of two years (i.e.730 days) during their entire service for taking care of upto two minor children whether for rearing or to look after any of their needs like examination, sickness etc. subject to the following conditions :-

- (i) The Child Care Leave (CCL) shall not be admissible, if the child is more than eighteen years of age.
- (ii) During the period of such Child Care Leave (CCL), the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- (iii) The Child Care Leave (CCL) may be availed in more than one spell.
- (iv) The Child Care leave (CCL) shall not be debited against the leave account.
- (v) The Child Care Leave (CCL) may also be allowed for the third year as leave not due (without production of Medical Certificate).
- (vi) The Child Care Leave (CCL) may be combined with leave of any other kind, if due and admissible.
- (vii) No Child Care Leave (CCL) shall be admissible during probation period.
- (viii) The nature of Child Care Leave (CCL) shall be like the Earned Leave and therefore, Saturdays, Sundays, Gazetted holidays etc. falling during the period of Leave would also be counted for Child Care Leave (CCL), as in case of Earned Leave.
- (ix) The Child Care Leave (CCL) shall not be demanded as a matter of right and under no circumstances can any employee proceed on Child Care Leave (CCL) without prior sanction of leave by the competent authority.
- (x) The period of willful absence or unauthorized absence shall not be converted into Child Care Leave (CCL).
- (xi) The period of Earned Leave or any other kind of leave already sanctioned or availed shall not be converted into Child Care Leave (CCL) with retrospective effect.
- (xii) An application for grant of Child Care Leave (CCL) by a woman employee already on Leave (other than CCL) within India or out of India, who submits her application for grant of CCL, may be considered provided she submits application one month before the expiry of Leave. If Child Care Leave (CCL) is not sanctioned by the competent authority before the expiry of Leave, she shall have to join her duty.
- (xiii) The Child Care Leave (CCL) is meant for the care of children, therefore, LTC shall not be admissible while on Child Care Leave (CCL)."
- (xiv) This provision shall take immediate effect from the date of issue of this Notification.


31/7/15

Memo No.FEG.11/2013/Pt-II/28-A

Dated Dispur, the 31st July, 2015.

Copy forwarded to:

1. The A.G. (A & E) Assam, Guwahati-29.
2. Staff Officers to Chief Secretary, Assam.
3. All Principal Secretaries/Commissioner & Secy./Secretaries to the Govt. of Assam
4. All Administrative Department
5. All Heads of Departments/
6. All Commissioners of Division, Assam
7. All Deputy Commissioners/Sub-Division.
8. All Sr. F.As./F.As, all Department's Dispur.
9. All Treasury Officers/Sub-Treasury Officers.
10. The Trade Adviser to the Govt. of Assam, Assam House, 8 Russel Street, Kolkata.
11. The Resident Commissioner, Assam House, New Delhi/Liaison officer, Assam House, Shillong/Assam House, Mumbai.
12. To the Principal Secretary, Karbi Anglong Autonomous Council, Dhipu/N.C. Hills Autonomous Council, Haflong.
13. The Principal Secretary B.T.C., Kokrajhar Rabha Hasong Autonomous Council, Dudhnoi, Goalpara/Lalung (Tiwa) Autonomous Council, Morigaon/Mising Autonomous. Gogamakh, Dhemaji.
14. The Director Printing & Stationery, Assam Government Press, Bamunimaidam, Ghy-21 for publication in the next issue of Assam Gazette.
15. (e-Governance Unit), Finance (Estt.-B) Department for uploading the O.M. in Government portal.
16. Director, Information & Public Relation Department for wide publication of the Notification through Press/Redio/T.V.

By order etc.,

Under Secretary to the Govt. of Assam,
Finance (Estt-A) Department,
Dispur.

Director of Health Services,
Hengrabari, Ghy-6.

M. Dey
22/9/15

GOVERNMENT OF ASSAM
FINANCE (ESTT.-A) DEPARTMENT
DISPUR :: GUWAHATI-06

E. S. S. H.
22/9/15

Order by the Governor

NOTIFICATION

No. FEG.11/2013/Pl.-II/33

Dated Dispur, the 16th September, 2015.

Sub : Grant of 2 years (730 days) Child Care Leave to Women Employees of Government of Assam.

Consequent upon the decision taken by the Government of Assam, relating to Child Care Leave in respect of Women Employees of State Government, the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules under SR-121 (2), the following new provision as SR-121 (2) (xv) be inserted after SR-121 (2) (xiv), namely :-

"SR-121(2)(xv)- The Child Care Leave shall be granted for a maximum of 3 (three) spells in a calendar year".

(Simanta Thakuria, IAS),
Secretary to the Govt. of Assam,
Finance (Estt.-A) Department,
Dispur.

Memo No. FEG.11/2013/pl.II/33-A

Dated Dispur, the 16th September, 2015.

Copy forwarded to:

1. The A.G. (A & E) Assam, Guwahati-29.
2. Staff Officers to Chief Secretary, Assam.
3. All Principal Secretaries/Commissioner & Secy./Secretaries to the Govt. of Assam
4. All Administrative Department
5. All Heads of Departments/ *Director, S. B. Health Services, Hengrabari, Ghy-6.*
6. All Commissioners of Division, Assam
7. All Deputy Commissioners/Sub-Division.
8. All Sr. F.As./F.As. all Department's Dispur.
9. All Treasury Officers/Sub-Treasury Officers.
10. The Trade Adviser to the Govt. of Assam, Assam House, 8 Russel Street, Kolkata.
11. The Resident Commissioner, Assam House, New Delhi/Liaison officer, Assam House, Shillong/Assam House, Mumbai.
12. To the Principal Secretary, Karbi Anglong Autonomous Council, Diphu/N.C. Hills Autonomous Council, Haflong.
13. The Principal Secretary B.T.C., Kokrajhar Rabha Hasong Autonomous Council, Dudnoi, Goalpara/Lalung (Tiwa) Autonomous Council, Morigaon/Mising Autonomous, Gogamukh, Dhemaji.
14. The Director Printing & Stationery, Assam Government Press, Barnunimaidam, Ghy-21 for publication in the next issue of Assam Gazette.
15. e-Governance Unit, Finance (Estt.-B) Department for uploading the Notification in Government portal.
16. Director, Information & Public Relation Department for wide publication of the Notification through Press/Radio/T.V.

All concerned Authorities are requested to maintain Leave Account of CCL of the Women Employees similar to that of EL/HPL etc. & sanction of CCL will be similar to that of EL/HPL.

**GOVERNMENT OF ASSAM
FINANCE (ESTT-A) DEPARTMENT
DISPUR, GUWAHATI-6.**

No.FEG.11/2013/53

Dated Dispur the 7th January, 2015.

Notification

Consequent upon the decisions taken by the Government of Assam relating to Maternity Leave, the Governor of Assam is pleased to decide that the existing provisions of SR- 120 (1) of Fundamental Rules and Subsidiary Rules shall be amended as follows in respect of the female employees of Government of Assam :-

The existing ceiling of 135 days Maternity Leave provided in Finance Department's Notification No.FEG.5/98/15 dated 28-06-2005 shall be enhanced to 180 days with the following conditions:-


- (i) The women employees in whose case the period of 135 days of Maternity Leave has not expired on the date of this Notification shall also be entitled to the Maternity Leave of 180 days.
- (ii) The Maternity Leave can be taken only in one spell and not in segments.
- (iii) The proposed 180 days of Maternity Leave will be inclusive of holidays.
- (iv) In case of Women employees of Vacation Institutions, if the Maternity Leave period overlaps with the period of vacation, fully or partly, then the Maternity Leave period will be inclusive of the vacation period to the extent of the overlap.
- (v) After having one living child, if twins or more babies are born at a time, then also the woman employee will be eligible for normal Maternity Leave as applicable in case of delivery of a single baby.
- (vi) Any Woman employee with less than two surviving children at any point in time can avail Maternity Leave.

The existing provision of SR-121 (1) (a) of FRs & SRs as provided vide Finance Department's Notification No.FEG.11/2010/1 dated 12-04-2010 shall be substituted by the following :-

“SR-121 (1) (a)- Maternity Leave can be combined with leave of any kind as due up to 45 days in addition to 180 days of Maternity Leave”.

All other conditions leaving this as laid down in Finance Department's Notification No.FEG.23/78/363 dated 14-09-1990, No.FEG.14/94/47 dated 01-11-1997, No.FEG.5/98/21 dated 10-10-2006 shall remain same.

This order shall take effect from the date of issue of this Notification.. i.e., dated 07-01-2015.


(Imdadul Haque, IAS)
Secretary to the Govt. of Assam,
Finance (Estt-A) Department
Dispur.

Contd./2.

Memo No.FEG.11/2013/53-A

Dated Dispur, the 7th January, 2015.

Copy forwarded to

1. The A.G. (A & E) Assam, Guwahati-29.
2. Staff Officers to Chief Secretary, Assam.
3. All Principal Secretaries/Commissioner & Secy./Secretaries to the Govt. of Assam
4. All Administrative Department
5. All Heads of Departments
6. All Commissioners of Division, Assam
7. All Sr. F.As./F.As, all Department's Dispur.
8. All Treasury Officers/Sub-Treasury Officers.
9. The Trade Adviser to the Govt. of Assam, Assam House, 8 Russel Street, Kolkata.
10. The Resident Commissioner, Assam House, New Delhi/Liaison officer, Assam House, Shillong/Assam House, Mumbai.
11. To the Principal Secretary, Karbi Anglong Autonomous Council, Dhipu/N.C. Hills Autonomous Council, Haflong.
12. The Principal Secretary B.T.C., Kokrajhar Rabha Hasong Autonomous Council, Dudhnoi, Goalpara/Lalung (Tiwa) Autonomous Council, Morigaon/Mising Autonomous, Gogamakh, Dhemaji.
13. The Director Printing & Stationery, Assam Government Press, Bamunimaidam, Ghy-21 for publication in the next issue of Assam Gazette.
14. (e-Governance Unit), Finance (Estt.-B) Department for uploading the O.M. in Government portal.

By order etc.,

D. Deka
7-1-2015

Under Secretary to the Govt. of Assam,
Finance (Estt-A) Department
Dispur.